



# Boston Graduate School *of Psychoanalysis*

Boston | New York | New Jersey

## **Annual Security Report** **October 2016**

**The Boston Graduate School of Psychoanalysis  
The New York Graduate School of Psychoanalysis  
The Boston Graduate School of Psychoanalysis – New Jersey**



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## 1. THE INSTITUTION

The Boston Graduate School of Psychoanalysis (BGSP) is the only regionally accredited, degree granting, independent psychoanalytic graduate school in the country. Since its founding in 1973, BGSP has opened doors to psychoanalytic study to exceptional students from a wide variety of academic backgrounds. Graduates of the school apply what they have learned in clinical settings as well as in education, business, politics, and the arts.

The Boston Graduate School of Psychoanalysis, including its campuses in New York and New Jersey, is accredited by the New England Association of Schools and Colleges, Inc. through its Commission on Institutions of Higher Education. Accreditation of an institution of higher education by the New England Association indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer review process. An accredited institution is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation. Accreditation by the New England Association is not partial but applies to the institution as a whole. As such, it is not a guarantee of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution. Inquiries regarding the accreditation status by the New England Association of Schools and Colleges should be directed to Carol M. Panetta, Psy.D., Director of Finance and Institutional Relations at BGSP. Individuals may also contact:

**Commission on Institutions of Higher Education**  
**New England Association of Schools and Colleges**  
3 Burlington Woods Drive  
Suite 100  
Burlington, MA 01803  
Phone: (781) 425-7714  
Email: [cihe@neasc.org](mailto:cihe@neasc.org)

## 2. INTRODUCTION

This report is published in accord with the 1990 *Crime Awareness and Campus Security Act* (Title II of Public Law 101-542), which amended the *Higher Education Act of 1965 (HEA)*. The act had subsequent amendments (1992, 1998, 2000, & 2008), and the law was renamed the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* by amendment in 1998.

On March 7, 2013, the *Violence Against Women Reauthorization Act of 2013 (VAWA)* (Public Law 113-14) was signed into law. VAWA includes amendments to the Clery Act requiring additional disclosure and reporting of policies and programs related to domestic violence, dating violence, sexual assault, and stalking. This year's report contains information to meet these new requirements.

The United States Department of Education, Office of Postsecondary Education, *The Handbook for Campus Safety and Security Reporting*, 2016 edition, was used as a resource for interpretation of the *Federal Register* and the *Higher Education Opportunity Act* and for policy statement guidelines,

components, and content throughout.

This report addresses the Boston Graduate School of Psychoanalysis (BGSP) main campus at 1581 Beacon Street, Brookline, MA 02446 and the New York Graduate School of Psychoanalysis (NYGSP) branch campus at 16 West 10<sup>th</sup> Street, New York, NY 10011 where classes were held during the 2015 specified calendar year, with statistics included for each of the two consecutive prior years. The report encompasses the location of classes, public property within the location and immediately adjacent to the location (i.e. Clery geography). In addition, this report addresses the new campus location, Boston Graduate School of Psychoanalysis-New Jersey (BGSP-NJ) at 301 South Livingston Avenue, Livingston, NJ 07039, which opened in Spring 2015. Crime statistics for this location are reported for 2015 only, since no BGSP-NJ classes were held before that year. Additionally, this report provides information about BGSP-NJ safety and security policies and procedures, as required.

The institution does not have campus police or a security department at any location, and therefore does not maintain a daily crime log. Additionally, the institution does not offer on-campus student housing facilities at any location, and therefore does not maintain a fire log, missing student procedures, and fire statistics, and does not publish an Annual Fire Safety Report.

The Annual Security Report of 2016 was published with cooperation from the Dean of Graduate Studies, the Senior Leadership Team, and with crime statistics tables compiled by Michael Fraley, Operations Manager, the Director of Financial Aid, and local law enforcement agencies or departments that have jurisdiction over some or all of the Clery geography of addressed locations. This report is the fourth publication of an institutional security report. Prior to October 2013, institutional Clery disclosures consisted of standalone crime statistics tables reported by the Operations Manager to the Department of Education during the annual Campus Safety and Security Survey. These statistics can be found online at <http://www.ope.ed.gov/security>. The *Student Handbook*, *Faculty Handbook*, and *Employee Handbook* provide helpful information including a Code of Conduct, and other policies now also covered in this Security Report.

### 3. INTENT

The descriptions, content, and policies provided herein describe the institution's procedures and practices in language to be understood by the general public. Disclosures are set forth to keep students and employees safe and facilities secure. Statistics are included in Section 11 for the three most recent calendar years.

### 4. DISTRIBUTION

The report will be published before October 1<sup>st</sup> yearly and will be accessible on the school's website, <http://www.bgsp.edu/>, <http://nygsp.bgsp.edu/>, and <http://nj.bgsp.edu/>. An email notice of the report's availability will be sent to all students, faculty, and staff, listing a brief description of the information contained in the report, and the exact URL of the website posting. The report will also be provided upon request.

## 5. REPORTING CRIMES AND EMERGENCIES

To provide a healthy and safe environment, the Graduate School requires that all employees and students promptly report all campus emergencies and suspected criminal activities.

**The Graduate School encourages those with information regarding a possible crime or other significant emergency or dangerous situation that poses an immediate threat to the health or safety of students or employees to CALL 911 immediately from the nearest phone.**

Brookline Police can be reached at (617) 730-2222 and the Brookline Fire Department can be reached at (617) 730-2260 for non-emergency calls.

New York City Police (6<sup>th</sup> Precinct) can be reached at (212)741-4811 and the New York City Fire Department can be reached at (718) 999-2000 for non-emergency calls.

Livingston Police can be reached at (973) 992-3000 and the Livingston Fire Department can be reached at (973) 992-2373 for non-emergency calls.

The following are designated as persons on campus to whom victims and/or witnesses may report suspected criminal activity on a voluntary, confidential basis. All students and employees/faculty are encouraged to report suspected criminal activity to the Campus Security Authority.

### **Brookline, MA main campus:**

Dr. Lynn Perlman, [perlmanl@bgsp.edu](mailto:perlmanl@bgsp.edu) or 617-277-3915

Dean of Graduate Studies, BGSP Campus Security Authority and Title IX Coordinator

### **New York, NY branch campus:**

Mr. Kabir de Leeuw, [nygsp@bgsp.edu](mailto:nygsp@bgsp.edu) or 212-260-7050

Assistant to the NYGSP Program Director, NYGSP Campus Security Authority

### **Livingston, NJ branch campus:**

Mrs. Loretta Calabrese, [info.bgspnj@bgsp.edu](mailto:info.bgspnj@bgsp.edu) or 973-629-1003

Registrar, BGSP-NJ Campus Security Authority

For clarity, a Campus Security Authority is not responsible for determining whether a crime actually took place. A Campus Security Authority should not try to apprehend an alleged criminal. It is also not the responsibility of the Campus Security Authority to convince the victim to contact law enforcement when the victim has chosen not to.

A Campus Security Authority will explain to an individual reporting how to get help if assistance is required. The Campus Security Authority will inform a victim reporting that help is available in a situation when the victim does not want an investigation. The decision to act is the victim's. However, during an emergency situation (for instance a physical assault) a Campus Security Authority will call 911 due to the emergency or dangerous situation that poses an immediate threat to the health or safety of students and/or employees. When situations warrant, the Campus Security Authority coordinates an emergency notification or timely warning message with the President (or alternative member of the Senior Leadership Team) to be executed by the School Office staff in accord with institutional

established notification procedures.

The Campus Security Authority will provide information on reported crimes to the Operations Manager to compile crime statistics. Other campus staff should also provide information about any reported crimes to the Campus Security Authority and the Operations Manager. The Director of Financial Aid will work with the Operations Manager to request crime statistics from local law enforcement agencies or departments that have jurisdiction over some or all of the Clery geography of addressed institutional locations to fulfill the Clery Act federal law responsibility of annual disclosure of Clery crime statistics.

The Graduate School will disclose to the alleged victim of a crime of violence or a non-forcible sex offense with written request the results of any disciplinary proceeding conducted by the Graduate School against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of the crime or offense, the next of kin will be provided the results of the disciplinary proceeding with written request.



## 6. EMERGENCY RESPONSE AND EVACUATION PROCEDURES

The Boston Graduate School of Psychoanalysis will immediately notify the campus community of a confirmed significant emergency or dangerous situation involving an immediate threat to the health or safety of students and/or employees on campus as defined by the following procedure:

### Brookline, MA Campus:

- Knowledge obtained of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students is routed without delay to the Campus Security Authority and Senior Leadership Team.
- The Campus Security Authority and Senior Leadership Team, taking into account the safety of the campus community, collaborate without delay to obtain information to be presented to the President for confirmation, formulate a draft message, and specified segment at risk or entire campus community to be notified.
  - Emergency notices will describe the situation, provide immediate steps to be taken, and indicate where additional information may be found.
- The President (or authorized member of the Senior Leadership Team if the President is unavailable), taking into account the safety of the campus community, approves without delay the confirmation, notification message contents, and appropriate segment of the campus community at risk to be notified, making modifications as necessary.
- Notifications are not issued if a notification will, in the judgment of the President (or authorized member of the Senior Leadership Team if the President is unavailable), compromise any effort to assist a victim, or to contain, respond to or otherwise mitigate an emergency.
- The President (or staff authorized by the President) without delay provides the School Office staff the approved message contents and specified segment of the campus community (or entire campus community) to be notified.
- The approved emergency notification message is disseminated by overlapping means of communication: posting at the top of the homepage of the BGSP website, updating the outgoing message on the phone system, and by email message to the specified segment of the campus community.
  - The Registrar provides up to date email addresses for the campus community at the beginning of each semester. The Marketing department has access to these emails and will determine the appropriate list to use based on the specified community segment without delay.
  - The Administrative Coordinator disseminates the approved message to the specified segment via email without delay.
  - The Marketing Coordinator posts the approved message without delay at the top of the homepage of the BGSP website.
  - The Director of Financial Aid updates the outgoing phone message on the school voicemail system with the specified message without delay.
  - When administrative employees are included in the specified segment of the campus community, it may be decided to contact staff and/or faculty via phone. In this case, the President also calls Dr. Carol Panetta, the Telephone Tree Coordinator, who notifies employees by phone without delay.
  - If the President (or authorized member of the Senior Leadership Team if the President is unavailable) sees it appropriate, notice of a school closure may be reported to the local television news channels. The Registrar can report a school closure to the various local

television news stations (ABC, NBC, CBS/WBZ), and will do so without delay when asked by the President or other authorized member of the Senior Leadership Team.

- Emergency updates and further information will be provided similarly.

### **New York, NY campus:**

- The approved emergency notification message is disseminated by overlapping means of communication: posting at the top of the homepage of the NYGSP website, updating the outgoing message on the phone system, and by email message to the specified segment of the campus community.
  - The NYGSP Registrar provides up to date email addresses for the campus community at the beginning of each semester. The Assistant to the NYGSP Program Director has access to these emails and in consultation with the Program Director and appropriate Administrative Directors, will determine the appropriate list to use based on the specified community segment without delay.
  - The Assistant to the Program Director disseminates the approved message to the specified segment via email without delay.
  - The Assistant to the Program Director posts the approved message without delay at the top of the homepage of the BGSP website.
  - The Assistant to the Program Director updates the outgoing phone message on the school voicemail system with the specified message without delay.
  - If it is decided to contact staff and/or faculty via phone, the Program Director calls the Assistant to the Program Director, who notifies employees by phone without delay.
- Emergency updates and further information will be provided similarly.

### **Livingston, NJ campus:**

- The approved emergency notification message is disseminated by overlapping means of communication: posting at the top of the homepage of the nj.bgsp.edu & acap.edu websites, updating the outgoing message on the phone system, and by email message to the specified segment of the campus community.
  - The BGSP-NJ Registrar provides up to date email addresses for the campus community at the beginning of each semester. The Office Manager has access to these emails and in consultation with the Program Director will determine the appropriate list to use based on the specified community segment without delay.
  - The Office Manager disseminates the approved message to the specified segment via email without delay.
  - The Office Manager posts the approved message without delay at the top of the homepage of the BGSP-NJ & ACAP website.
  - The Office Manager updates the outgoing phone message on the school voicemail system with the specified message without delay.
  - If it is decided to contact staff and/or faculty via phone, the Program Director calls the Office Manager, who notifies employees by phone without delay.
- Emergency updates and further information will be provided similarly.

### **Exit Emergency Procedures**

When applicable circumstances exist and a situation permits, building fire alarms will alert the campus community of an exit emergency whereby all should exit to a safe location, a safe distance away from the building and await further direction from the Fire Department, law enforcement, or administration.

- **Brookline, MA campus**
  - Emergency exits are marked with illuminated exit signs throughout the building. Aside from the main entrance, there are exits in the faculty lounge, in the hallway leading to the student lounge, in the hallway leading to the Therapy Center from the driveway, in Classroom #4, and in the basement storage area (reached by entering the basement through the student lounge and turning left). In addition, there is a fire escape exit on the second floor, through Classroom #3, behind the library. Please familiarize yourself with these exits.
  - Note that although the door at 1581 Beacon Street and the emergency exits are locked from the outside, it is always possible to exit. The emergency exit doors can be opened by pushing the PUSH paddle of the push bar. If for any reason you find an exit that is not operating properly, please notify the school office immediately.
- **New York, NY campus**
  - Emergency exits are marked with illuminated exit signs throughout the building. Aside from the main entrance, there are exits on the classroom level, in the basement at the rear of the Referral Service Level. Please familiarize yourself with these exits.
  - Note that although the door at 16 West 10th Street and the emergency exits are locked from the outside, it is always possible to exit. Pushing the PUSH paddle of the push bar can open the emergency exit doors. If for any reason you find an exit that is not operating properly, please notify the school office immediately.
- **Livingston, NJ campus**
  - This location is on the second floor of a modern two-story office building, accessible by stairway or elevator. Emergency exits doorways and stairs are marked with illuminated exit signs throughout the building. Please familiarize yourself with these exits.

The emergency response and evacuation procedures will be scheduled, tested, and timed at each campus with a yearly required email to the entire community publicizing its emergency response and evacuation procedures.

Notifications for evacuation procedures, depending on the circumstance, may direct the campus community to a safe location, local shelters, or shelter-in-place procedures. Community members should consider putting together a basic disaster supplies kit (<http://www.ready.gov/kit>) and consider storage locations for different situations (<http://www.ready.gov/kit-storage-locations> and <http://www.nhc.noaa.gov/prepare/ready.php>).

Students and faculty are reminded to keep their contact information updated with the Graduate School Office. Staff members are reminded to provide administration updated contact information for the staff directory.

Examples of significant emergency situations include: fire raging in the building, an outbreak of meningitis or other serious illness, an approaching tornado, hurricane or other extreme weather condition, an earthquake, gas leak, terrorist incident, armed intruder, armed and/or dangerous member of the community, bomb threat, and civil unrest or rioting. Examples of situations that would not be considered significant emergencies under the Clery Act are: a power outage, snow closure, or a string of larcenies.

## 7. TIMELY WARNING PROCEDURES

The Boston Graduate School of Psychoanalysis will immediately notify the campus community of any Clery Act crime (but not limited to Clery crimes) reported to campus security authorities that represents a serious or continuing threat to students, employees, and/or property as defined by the following procedure:

- The Campus Security Authority and the Senior Leadership Team, assess, in a timely manner, if the nature of the crime presents a continuing danger to the campus community and formulate a draft message with the specified segment of the campus community at risk to be notified.
  - The warning message will include the information about the crime that is triggering the warning, information that would promote safety, and information that will aid in the prevention of similar crimes. The message should not include the names of the victim(s), as that information is confidential.
- The President/Program Director (or authorized member of the Senior Leadership Team if the President/Program Director is unavailable), approves the warning notification message contents, and appropriate segment of the campus community at risk to be notified, making modifications as necessary, in a timely manner.
- Warning notifications messages are not issued if a notification will, in the judgment of the President/Program Director (or authorized member of the Senior Leadership Team if the President/Program Director is unavailable), compromise any effort to assist a victim, or to contain, respond to or otherwise mitigate an emergency.
- The President/Program Director (or staff authorized by the President/Program Director) provides the designated staff with the approved message content and specified segment of the campus community (or entire campus community) to be notified in a timely manner.
- **Brookline, MA Campus:**
  - The approved notification message is disseminated by overlapping means of communication: posting at the top of the homepage of the BGSP website, updating the outgoing message on the phone system, and by email message to the specified segment of the campus community.
  - The Registrar provides current email addresses for the campus community at the start of each semester. The Marketing dept. can access these emails and will determine the appropriate list to use based on the specified community segment without delay.
  - The Administrative Coordinator disseminates the approved message to the specified segment via email without delay.
  - The Marketing Coordinator posts the approved message without delay at the top of the homepage of the BGSP website.
  - The Director of Financial Aid updates the outgoing phone message on the school voicemail system with the specified message without delay.
  - When administrative employees are included in the specified segment of the campus community, it may be decided to contact staff and/or faculty via phone. In this case, the President also calls Dr. Carol Panetta, the Telephone Tree Coordinator, who notifies employees by phone without delay.
  - If the President (or authorized member of the Senior Leadership Team if the President is unavailable) sees it appropriate, notice of a school closure may be reported to the local television news channels. The Registrar can report a school closure to the various local television news stations (ABC, NBC, CBS/WBZ), and will do so without delay when asked by the President or other authorized member of the Senior Leadership Team.

- **New York, NY Campus:**
  - The approved emergency notification message is disseminated by overlapping means of communication: posting at the top of the homepage of the NYGSP website, updating the outgoing message on the phone system, and by email message to the specified segment of the campus community.
  - The NYGSP Registrar provides up to date email addresses for the campus community at the beginning of each semester. The Assistant to the NYGSP Program Director has access to these emails and in consultation with the Program Director and appropriate Administrative Directors, will determine the appropriate list to use based on the specified community segment without delay.
  - The Assistant to the Program Director disseminates the approved message to the specified segment via email without delay.
  - The Assistant to the Program Director posts the approved message without delay at the top of the homepage of the NYGSP website.
  - The Assistant to the Program Director updates the outgoing phone message on the school voicemail system with the specified message without delay.
  - If it is decided to contact staff and/or faculty via phone, the Program Director calls the Assistant to the Program Director, who notifies employees by phone without delay.
  - Emergency updates and further information will be provided similarly.
- **Livingston, NJ Campus:**
  - The approved emergency notification message is disseminated by overlapping means of communication: posting at the top of the homepage of the nj.bgsp.edu & acap.edu websites, updating the outgoing message on the phone system, and by email message to the specified segment of the campus community.
  - The BGSP-NJ Registrar provides up to date email addresses for the campus community at the beginning of each semester. The Office Manager has access to these emails and in consultation with the Program Director will determine the appropriate list to use based on the specified community segment without delay.
  - The Office Manager disseminates the approved message to the specified segment via email without delay.
  - The Office Manager posts the approved message without delay at the top of the homepage of the BGSP-NJ & ACAP websites.
  - The Office Manager updates the outgoing phone message on the school voicemail system with the specified message without delay.
  - If it is decided to contact staff and/or faculty via phone, the Program Director calls the Office Manager who notifies employees by phone without delay.
  - Emergency updates and further information will be provided similarly.

For all locations, provided an "emergency notification" procedure has been followed, a timely warning will not be issued based on the same circumstances.

An example of a Clery Act crime that represents a serious or continuing threat to students and/or employees or property is a rash of motor vehicle thefts. Examples of non-Clery Act crimes that represent a serious or continuing threat to students and/or employees or property for which the institution would issue a warning include: a kidnapping or a rash of robberies taking place along the public street and/or sidewalk that borders each campus location.

## 8. ALCOHOL AND SUBSTANCE ABUSE PREVENTION PROGRAM AND POLICY

It is the policy of The Boston Graduate School of Psychoanalysis that the classes and workplace be free of illicit drugs and alcoholic beverages, and free of their use. In addition to damage to respiratory and immune systems, malnutrition, seizures, loss of brain function, liver damage, and kidney damage, the abuse of drugs and alcohol has been proven to impair the coordination, reaction time, emotional stability, and judgment of the user. The Graduate School's drug and alcohol policy is in place to provide a safe, productive and healthy classroom and workplace for all students, faculty, and staff, to comply with federal and state health and safety laws, and to prevent classroom and workplace accidents.

The violation of state and/or federal laws for the illegal possession, sale, manufacture or distribution of any controlled substance is a violation of the Graduate School's alcohol and substance abuse policy and can end in suspension, expulsion, or employment termination. The sale or distribution of alcohol to persons under age is unlawful. The possession of alcohol by underage persons in a public place or a place open to the public is unlawful. It is a violation for any member of the campus community, student, or employee to consume or possess alcohol in any public or private area of campus. Such consumption or possession can end in suspension, expulsion, or employment termination. Consumption of alcohol on the premises is permitted at events sanctioned by the Graduate School with the approval of the President. The Graduate School is obligated to inform the United States Department of Education when aware of any employee's conviction under a criminal drug statute and to take appropriate action.

### Drinking and Driving

The Commonwealth of Massachusetts has set the legal limit for alcohol concentration in the blood at below .02 for anyone under the age of 21 and .08 for anyone over 21. For many people who weigh less than 160 lbs., one drink will result in a blood alcohol content of over .02. (Statute: <https://malegislature.gov/Laws/GeneralLaws/PartI/TitleXIV/Chapter90/Section24>)

No person may legally operate a vehicle in New York State with blood alcohol content (BAC) of 0.08% or more. Blood alcohol content (BAC) is the percentage of alcohol in your blood and is usually determined by a chemical test of breath, blood, urine or saliva. A BAC of more than .05 percent is legal evidence that you are impaired, a BAC of .08 percent or higher is evidence of intoxication, and a BAC of .18 percent or more is evidence of aggravated driving while intoxicated. (Source: <http://dmv.ny.gov/tickets/penalties-alcohol-or-drug-related-violations>)

In New Jersey, a person is guilty of drunk driving if he/she operates a motor vehicle with a Blood Alcohol Concentration (BAC) of 0.08 percent or greater. BAC refers to the amount of alcohol in your blood. Although the law refers to a 0.08 percent BAC, you can be convicted of driving while under the influence of intoxicating liquor even when your BAC is below 0.08 percent. Consuming even small amounts of alcohol dulls the senses, decreases reaction time, and hampers judgment, vision and alertness. If you consume any amount of alcohol and your driving is negatively impacted, you can be convicted of drunk driving. (Source: <http://www.nj.gov/oag/hts/alcohol.html>)

### The Graduate School's Position

While the Graduate School need not act as an agent for the civil authorities, it will regard any member of the School community under the influence of intoxicants or drugs as fully responsible for his or her



acts. All provisions of the Code of Conduct (found in the Student Handbook), including the full range of possible penalties, will be applicable in these cases. A plea of mitigating circumstances due to the consumption of alcohol or drugs will not be accepted in disciplinary hearings.

Alcohol is occasionally served at school functions. All members of the school community are expected to monitor their own consumption and behave responsibly.

## **Drug and Alcohol Policy Review**

The institution's Grievance Committee shall conduct a biennial review of the drug and alcohol policy that includes a review of the number of drug and alcohol violations, determining the program's effectiveness and implementing changes to the program if needed, ensuring that policy sanctions are enforced, while assuring the records of the biennial review are maintained.

## **Education to Promote Prevention of Drug and Alcohol Abuse**

Those concerned about their own substance use or worried about a friend can seek assistance with complete confidentiality. Students should consult with their training analyst but may also contact the Dean of Students or another administrator if they would like further assistance.

A comprehensive resource for information on what alcoholism is, which medications treat alcoholism, what a safe level of drinking is, and how a person can get help for an alcohol program consult the National Institute on Alcohol Abuse and Alcoholism, National Institutes of Health (NIAAA) at <http://www.niaaa.nih.gov/>.

The NIAAA College Task Force Report provides a series of recommendations for prevention programs and prevention strategies at <http://www.collegedrinkingprevention.gov/>.

The U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration provides a resource to locate the drug and alcohol abuse treatment programs nearest you; find your State on the map and click on it at <http://findtreatment.samhsa.gov/locator/home> or call 1-800-662-HELP.

Alcoholics Anonymous is a fellowship of men and women who share their experience, strength, and hope with each other that they may solve their common problem and help others to recover from alcoholism as <http://www.aa.org>

Adult Children of Alcoholics is a Twelve-Step, Twelve-Tradition program of women and men who grew up in alcoholic or otherwise dysfunctional homes; <http://www.adultchildren.org>

Mothers Against Drunk Driving (MADD) mission is to stop drunk driving, support the victims of this violent crime and to prevent underage drinking; <http://www.madd.org> or 1-877-MADD-HELP.

The National Health Information Center (NHIC) is a health information referral service. NHIC puts health professionals and consumers who have health questions in touch with those organizations that are best

able to provide answers; <http://www.health.gov/nhic> or [nhic@hhc.gov](mailto:nhic@hhc.gov).

Students Against Destructive Decisions (SADD) mission is to provide students with prevention and intervention tools; <http://www.sadd.org> or [info@sadd.org](mailto:info@sadd.org) or 1-508-481-3568.

## **Employee Drug Abuse Notice**

The Graduate School acknowledges that drug abuse is a treatable medical illness. The employee health insurance plan currently provides benefits for substance abuse counseling and treatment. The Graduate School will encourage affected individuals to seek medical help voluntarily. Employees may seek help on their own or seek the confidential help of BGSP for referral to a treatment facility. For those who seek help voluntarily, the Graduate School will give the necessary leave of absence comprised of earned sick time, unpaid leave, and, if necessary, vacation time. The matter will be kept in the strictest of confidence.

Employees who voluntarily request help in dealing with a drug problem may do so without jeopardizing their continued employment, provided they:

- Enroll in and strictly adhere to all terms and outside treatment for this problem
- Give written consent to the Graduate School authorizing it to monitor their cooperation with treatment
- Immediately cease any drug abuse

Employees whose performance indicates they may have a drug problem may be encouraged by their supervisors to seek help. If performance does not improve, disciplinary action will be taken.

The use of illegal drugs is not tolerated by the Graduate School. Conviction of illegal drug use or distribution will be grounds for termination.

The Graduate School relies on the good judgment of its employees in connection with alcohol use.



## 9. SEXUAL MISCONDUCT PREVENTION PROGRAM AND POLICY

The Boston Graduate School of Psychoanalysis sexual misconduct policy addresses the institution's campus sexual assault programs to prevent sexual violence and procedures to follow when a sex offense occurs.

The Graduate School is committed to providing a campus community free of sexual misconduct; and prohibits sexual discrimination, sexual harassment, sexual assault, domestic violence, dating violence, and stalking.

The Graduate School's policy on sexual harassment is directed toward behavior and does not purport to regulate beliefs, attitudes or feelings. It is based on federal and state law. Because it is possible for one person to unintentionally engage in the sexual harassment of another, a general description of sexual harassment is provided. Sexual harassment can include a wide range of behavior, from the actual coercing of sexual relations to the forcing of sexual attentions, verbal or physical, on a non-consenting individual.

Additionally, sexual contact with patients or students is antithetical and destructive to the treatment and educational process. Faculty, therefore, avoid all sexual contact of an overt or covert nature with their students, patients or former patients, even if such contact is invited and/or consensual. Students, in the same way, avoid all sexual contact with patients.

### Definitions by Local Jurisdiction

The criminal definitions related to sexual violence will vary from state to state. BGSP operates campuses in Massachusetts, New York, and New Jersey. The relevant terms as defined by the appropriate local jurisdictions are listed here:

#### *Massachusetts:*

- **Consent** in the context of sexual activity is not defined by statute in Massachusetts. However, the issue of consent is an element in other sexual violence crimes defined by statute. In Massachusetts statute, a child under the age of 16 is unable to consent to sexual activity. Also, consent cannot legally be given if a person is impaired, intoxicated, drugged, mentally challenged, unconscious, or asleep. [Source: [http://www.janedoe.org/learn\\_more/what\\_is\\_sexual\\_violence/sexual\\_violence\\_terms\\_and\\_definitions](http://www.janedoe.org/learn_more/what_is_sexual_violence/sexual_violence_terms_and_definitions)]
- **Sexual Assault** and **Rape** are crimes of violence and control, using sex acts as a weapon. Rape and sexual assault are not sexually motivated acts; rather, they stem from aggression, rage, sexism, and the determination to exercise power over someone else. Rape is also a legal term that is defined in Massachusetts by three elements: penetration of any orifice by any object; force or threat of force; against the will of the victim. Sexual assault is often more broadly defined as any sexual activity that is forced or coerced or unwanted. [Source: <http://www.mass.gov/eopss/crime-prev-personal-sfty/personal-sfty/sexual-and-dom-viol/overview/definition-of-a-sexual-assault.html>]
- **Domestic Violence** is defined as a pattern of coercive and controlling behaviors and tactics used by one person over another to gain power and control. This may include verbal abuse, financial

abuse, emotional, sexual, and physical abuse. Domestic violence occurs in heterosexual, as well as same-sex partnerships, and crosses all ethnic, racial and socio-economic lines. [Source: <http://www.mass.gov/eopss/crime-prev-personal-sfty/personal-sfty/sexual-and-dom-viol/overview/definition-of-domestic-violence.html>]

- **Dating Violence.** The primary domestic violence law in Massachusetts is Massachusetts General Laws Ch. 209A, titled the *Domestic Relations Abuse Prevention Law*. This law includes situations of abuse involving unmarried persons in dating or other relationships, as set forth below. Abuse is defined by M.G.L. Ch. 209A, Sect. 1 as: the occurrence of one or more of the following acts between family or household members:

- attempting to cause or causing physical harm;
- placing another in fear of imminent serious physical harm;
- causing another to engage involuntarily in sexual relations by force, threat, or duress."

Family or household members are defined as persons who:

- are or were married to one another;
- are or were residing together in the same household;
- are or were related by blood or marriage;
- having a child in common regardless of whether they have ever married or lived together; or
- are or have been in a substantive dating or engagement relationship, which shall be adjudged by district, probate, or Boston municipal courts in consideration of the following factors:
  - the length of time of the relationship;
  - the type of relationship;
  - the frequency of interaction between the parties; and
  - if the relationship has been terminated by either person, the length of time elapsed since the termination of the relationship.

[Source: <https://malegislature.gov/Laws/GeneralLaws/PartII/TitleIII/Chapter209A/Section1>]

- **Stalking** is generally defined as any unwanted contact that communicates a threat or places the victim in fear. Under Massachusetts' Stalking law, stalking is defined in two parts. First, stalking is a willful and malicious pattern of conduct that seriously alarms and would cause a reasonable person to suffer substantial emotional distress. (MA General Laws, Chapter 265: Section 43) Second, like many other states, Massachusetts' stalking law also requires that a stalker directly threaten a victim. [Source: [http://www.janedoe.org/learn\\_more/what\\_is\\_stalking](http://www.janedoe.org/learn_more/what_is_stalking)] To view the law, visit <http://www.victimsofcrime.org/our-programs/stalking-resource-center/stalking-laws/criminal-stalking-laws-by-state/massachusetts>.

#### *New York:*

- **Consent:** In New York State, Affirmative Consent is defined by law, *Enough is Enough*. Affirmative consent is a knowing, voluntary, and mutual decision among all participants to engage in sexual activity. Consent can be given by words or actions, as long as those words or actions create clear permission regarding willingness to engage in sexual activity. Silence or lack of resistance, in and of itself, does not demonstrate consent. The definition of consent does not vary based upon a participant's sex, sexual orientation, gender identity, or gender expression.
  - Consent to any sexual act or prior consensual sexual activity between or with any party does not necessarily constitute consent to any other sexual act.
  - Consent is required regardless of whether the person initiating the act is under the influence of drugs and/or alcohol.

- Consent may be initially given but withdrawn at any time.
- Consent cannot be given when a person is incapacitated, which occurs when an individual lacks the ability to knowingly choose to participate in sexual activity. Incapacitation may be caused by the lack of consciousness or being asleep, being involuntarily restrained, or if an individual otherwise cannot consent. Depending on the degree of intoxication, someone who is under the influence of alcohol, drugs, or other intoxicants may be incapacitated and therefore unable to consent.
- Consent cannot be given when it is the result of coercion, intimidation, force, or threat of harm.
- When consent is withdrawn or can no longer be given, sexual activity must stop

[Source: <https://www.ny.gov/programs/enough-enough-combating-sexual-assault-college-campuses>]

- **Sexual Assault** in New York State is governed by Penal Law Article 130 as amended by the Sexual Assault Reform Act (SARA). Under NY State Law, a sexual offense occurs when certain sexual acts are perpetrated against a victim without his or her consent. The law defines both (1) the behavior and the physical nature (body parts, etc.) or a sex offense and (2) the lack of consent involved. For more information on lack of consent, and the specific sexual offenses listed as crimes, visit [Source: [http://www.svfreenyc.org/survivors\\_legal.html](http://www.svfreenyc.org/survivors_legal.html)]
- **Domestic Violence** is defined in the State of New York as a pattern of coercive tactics, which can include physical, psychological, sexual, economic and emotional abuse, perpetrated by one person against an adult intimate partner, with the goal of establishing and maintaining power and control over the victim. This type of violence is a crime. Someone who is a victim of abuse, or has been threatened with abuse, may ask the court for an order of protection, which is an order to limit the behavior of the person who threatened the harm, or actually committed the harm. [Source: <https://www.nycourts.gov/TOPICS/domesticviolence.shtml>]
- **Dating Violence** is not specifically defined in New York State. However, under New York Law, intimate relationships are covered by the definition of domestic violence when the act constitutes a crime (see section on Sexual Assault above for a link to the list of sexual offenses) and is committed by a person in an intimate relationship with the victim.
- **Stalking** as defined by current New York State stalking law focuses on the state of mind of the stalking victim and the reasonable fear that the stalker's behavior is likely to cause the victim. The stalker need not intend fear, rather, a reasonable person should expect this behavior to make someone fearful. The victim need not experience actual fear, rather would a reasonable person have been made fearful, based on history, context, etc? There are four counts under New York State Penal Law, of varying degrees of severity depending on the stalker's behavior. [Source: [http://www.opdv.ny.gov/professionals/criminal\\_justice/stalking.html](http://www.opdv.ny.gov/professionals/criminal_justice/stalking.html)] To view the law, visit <http://www.victimsofcrime.org/our-programs/stalking-resource-center/stalking-laws/criminal-stalking-laws-by-state/new-york>.

#### *New Jersey:*

- **Consent:** In New Jersey, a person must be 16 years of age to legally consent to sexual activity. A person cannot give consent to sexual activity with someone who has "the duty to care" for them unless they are over the age of 18. Individuals with "the duty to care" include parents or guardians, and those in any type of formal supervisory role. If individuals are at least 13 years old, but less than 16 years old, they can legally consent to sexual activity with a partner who is not more than 4 years older than themselves. An individual who is physically or mentally impaired, generally, cannot give consent to sexual activity. Physical or mental impairment

includes: visual, speech or hearing impaired; a person with a cognitive impairment; a person who is unconscious or sleeping; or a person who is voluntarily or involuntarily under the influence of alcohol or other substance(s). [Source:

<http://www.njsp.org/division/operations/sexual-violence-info.shtml>]

- **Sexual Assault** is defined in New Jersey as the penetration, no matter how slight, in which physical force or coercion is used or in which the victim is physically or mentally incapacitated. The law in New Jersey is gender neutral, and uses the words “actor” and “victim” to describe the persons involved, rather than specifying “male” or “female.” [Source: <http://www.njsp.org/division/operations/sexual-violence-info.shtml>] For the full definition, read the statute (NJSA 2C:14-1) at <http://law.justia.com/codes/new-jersey/2013/title-2c/section-2c-14-1/>.
- **Domestic Violence** in New Jersey is legally defined as the occurrence of one or more of the following criminal offenses upon a person protected under the *Prevention of Domestic Violence Act of 1991*: Homicide, Assault, Terroristic Threats, Stalking, Kidnapping, Criminal Restraint, False Imprisonment, Criminal Coercion, Sexual Assault, Criminal Sexual Contact, Lewdness, Robbery, Criminal Mischief, Burglary, Criminal Trespass, Harassment, and Contempt. Domestic Violence acts are established by the relationship between the offender and the victim. A person protected by the *Prevention of Domestic Violence Act* is 18 years of age or older, or who is an emancipated minor, and who has been subjected to domestic violence by a spouse, former spouse, or any other person who is a present or former household member. Any person, regardless of age, sex, or physical/psychological condition, who has been subjected to domestic violence by one of the following actors:
  - A person with whom the victim has a child in common
  - A person with whom the victim anticipates having a child in common, if one of the parties is pregnant
  - A person with whom the victim has had a dating relationship[Source: <http://www.njsp.org/division/operations/domestic-violence-info.shtml>]  
For a brochure with FAQ’s about the *Prevention of Domestic Violence Act* in New Jersey, issued by the New Jersey Courts, visit [https://www.judiciary.state.nj.us/prose/11253\\_dv\\_act.pdf](https://www.judiciary.state.nj.us/prose/11253_dv_act.pdf).
- **Dating Violence** as defined in New Jersey Statute (N.J.S.A. 18A:37-34) means a pattern of behavior where one person threatens to use, or actually uses physical, sexual, verbal, or emotional abuse to control a dating partner. [Source: <http://law.justia.com/codes/new-jersey/2013/title-18a/section-18a-37-34/>]
- **Stalking** as defined in New Jersey Statute (N.J.S.A. 2C: 12-10): A person is guilty of stalking, a crime of the fourth degree, if he purposefully or knowingly engages in a course of conduct directed at a specific person that would cause a reasonable person to fear for his safety or the safety of a third person or suffer other emotional distress. To view the full statute, visit [Source: <http://www.victimsofcrime.org/our-programs/stalking-resource-center/stalking-laws/criminal-stalking-laws-by-state/new-jersey>]

## Sex Offender Registry Information

Individuals convicted of sex crimes or upon release from prison may be required to register with local law enforcement agencies. If registered sex offenders are enrolled or employed at a postsecondary institution, the offenders must also provide that information to the state. The state then provides the information to local law enforcement agencies. The laws do not require the institution to request the

information from the state nor to disseminate information about the offenders. The law requires the institution to advise the campus community how to access the information.

In accordance with the *Campus Sex Crimes Prevention Act of 2000*, which amends the *Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act*, the *Jeanne Clery Act* and the *Family Educational Rights and Privacy Act of 1974* (FERPA), the Graduate School provides links below to the Massachusetts Sex Offender Registry Board (SORB), the New York Office of Sex Offender Management (OSOM), and to the New Jersey Sex Offender Internet Registry (per Megan's Law):

- In the Commonwealth of Massachusetts, convicted sex offenders must register with the Massachusetts Sex Offender Registry maintained by the Massachusetts Sex Offender Registry Board. For more information, visit <http://www.mass.gov/eopss/agencies/sorb/>.
- In New York State, convicted sex offenders must register with the New York Sex Offender Registry maintained by the Office of Sex Offender Management and the New York State Division of Criminal Justice Services. For more information, visit <http://www.criminaljustice.ny.gov/nsor/>.
- In New Jersey, individuals who have been convicted, adjudicated delinquent or found not guilty by reason of insanity for a sex offense must register under New Jersey's Megan's Law. The Division of State Police is authorized to make this information available to the public over the internet. For more information, visit <http://www.njsp.org/sex-offender-registry/index.shtml>.

As websites may change before the next publication of this report, an alternate source is The Federal Bureau of Investigation (FBI) website coordinated by the Department of Justice to enable citizens to search the latest information; <http://www.fbi.gov/scams-safety/registry> and the US Department of Justice NSOPW SMART website; <http://www.nsopw.gov/>

*The Family Education Rights and Privacy Act of 1974* (FERPA) does not prohibit an educational institution from disclosing information about registered sex offenders. This includes the disclosure of personally identifiable non-directory information without prior consent from the individual. The institution has the authority to disclose information about registered sex offenders that may otherwise become available to the institution through operation of state sex offender registration and community notification programs. State laws, however, could limit disclosure of such information. In such instances whereby the institution is made aware of an employee or student having the status of a registered sex offender, the institution shall consult the institution's legal counsel for guidance on the issue pertaining to the laws of the state in question and how best to protect the campus community and protocol for information dissemination.

## **Primary Prevention and Awareness Education**

Each year, students and employees both current and new, are directed to the Annual Security Report to review the institutions programs, policy, and information contained in the report. The Annual Security Report, in addition to reporting on the campus safety policies and statistics, serves as an educational document in order to inform students, faculty, and staff of various prevention strategies and resources. An overview of what the report contains is included in the email announcement, and specifically

highlights the prevention and awareness education sections of the report. The Graduate school may also conduct climate assessment surveys to identify the needs of the commuter, graduate student population. The results of the anonymous surveys are provided to the Title IX Coordinator and discussed with the larger Administrative Directors group to determine if changes are needed to the Graduate School's primary prevention and awareness programs. Any changes to the programs will be implemented throughout the year, and policy updates printed in future Annual Security Reports.

### Information about Risk Reduction

There are a variety of resources available online with tips for staying safe. The Rape, Abuse & Incest National Network (RAINN) is one such resource providing education and support. For a listing of the RAINN resources about staying safe, visit <https://www.rainn.org/safety-prevention>. Specific articles available include:

- **How to Respond if Someone Is Pressuring You** - If someone is pressuring you to engage in sexual activity, it is important to remember that being in this situation is not your fault. Here are some strategies to try. (<https://www.rainn.org/articles/how-respond-if-someone-pressuring-you>)
- **What Consent Looks Like** - The laws vary by state and situation, but you don't have to be a legal expert to understand how consent plays out in real life. (<https://www.rainn.org/articles/what-is-consent>)
- **Safety Planning** - Brainstorming ways to stay safe may help reduce the risk of future harm. (<https://www.rainn.org/articles/safety-planning>)
- **Alcohol Safety** - There are steps you can take to increase your safety in situations where drinking may be involved. Like any safety tips, they are not foolproof, but they may help you feel more secure in social situations. (<https://www.rainn.org/articles/alcohol-safety>)
- **Safety Tips for Traveling** - Whether you travel often or you're getting ready for a once-in-a-lifetime vacation, it's important to think about safety as part of your travel preparations. (<https://www.rainn.org/articles/safety-tips-traveling>)

For more information on understanding healthy relationships, visit <http://www.thehotline.org/healthy-relationships/>. As defined by the National Domestic Violence Hotline, for a relationship to be healthy, you need: safe communication; trust; boundaries; and mutual respect. Articles about a variety of different aspects of healthy relationships are found through the link above, and include:

- **Relationship Spectrum** – Learn the different characteristics of healthy, unhealthy and abusive relationships. (<http://www.thehotline.org/healthy-relationships/relationship-spectrum/>)
- **Setting Boundaries** – A healthy relationship starts with mutual respect of each partner's boundaries (<http://www.thehotline.org/healthy-relationships/setting-boundaries/>)
- **Communication** – Open, honest communication should be part of every healthy relationship. (<http://www.thehotline.org/healthy-relationships/communication/>)
- **Trust** – Why is trust important, and how do you build it in a relationship? (<http://www.thehotline.org/healthy-relationships/trust/>)
- **Equality** – What does equality mean, and why does it matter? (<http://www.thehotline.org/healthy-relationships/equality/>)
- **Consent** – It's more than just "no means no." (<http://www.thehotline.org/healthy-relationships/consent/>)
- **Healthy Conflict Resolution** – Conflicts happen even in healthy relationships. What matters



is that they are resolved in a healthy way. (<http://www.thehotline.org/healthy-relationships/healthy-conflict-resolution/>)

### **Protecting your child from sexual abuse**

While there is no sure-fire way to protect your child from all dangers, there are some steps that you can take to help reduce the risk of him or her being sexually assaulted:

- Communicate, communicate, communicate
  - Teach your children about safe and unsafe touches, as well as what is appropriate physical affection.
  - Talk to your child about sex when they show interest or curiosity.
  - Teach your child that it is against the "rules" for adults to act in a sexual way with children, and use examples.
- Speak to your children about using the proper names for their body parts. Armed with information, children are better able to report abuse to you.
- Let your children know that respect for elders does not extend to an adult who has made your child uncomfortable. It's OK to say no, and it's OK to leave the situation.
- Trust your own instincts. If your instincts tell you something is wrong, follow up.
- Encourage your children to talk to you if something happens.
- For information about Internet safety, and tips for protecting your children, visit the FBI website at <https://www.fbi.gov/scams-and-safety/protecting-your-kids>.

### **Education about Bystander Intervention**

If you are a bystander, there may be some steps you can take to help intervene when there is a risk of domestic violence, dating violence, sexual assault, or stalking against another person.

For tips on recognizing sexual violence, and acting as an engaged bystander, visit <http://nomore.org/how-to-help/>. Remember that intervening does not mean that you should put yourself or others in danger or at risk.

In September 2014, **It's On Us** was created by President Obama and Vice President Biden to engage young men and bystanders in preventing sexual assault. As a result of this campaign, the website <https://www.notalone.gov/students/> provides some tips for preventing sexual assault as a bystander:

1. Talk to your friends honestly and openly about sexual assault.
2. Don't just be a bystander—if you see something, intervene in any way you can.
3. Trust your gut. If something looks like it might be a bad situation, it probably is.
4. Be direct. Ask someone who looks like they may need help if they're okay.
5. Get someone to help you if you see something—enlist a friend, advisor, teacher, or parent to help step in.
6. Keep an eye on someone who has had too much to drink.
7. If you see someone who is too intoxicated to consent, enlist their friends to help them leave safely.
8. Recognize the potential danger of someone who talks about planning to target another person at a party.
9. Be aware if someone is deliberately trying to intoxicate, isolate, or corner someone else.
10. Create a distraction, draw attention to the situation, or separate the people you are concerned about.

11. Understand that if someone does not or cannot consent to sex, it is rape.
12. Never blame the victim.
13. Go to [itsonus.org](http://itsonus.org) and pledge to help keep everyone safe from sexual assault

## What to Do If You Are a Victim of a Sex Offense at BGSP

**If you are in immediate danger, CALL 911 now.** If you are the victim of sexual violence (e.g. sexual assault, dating violence, domestic violence, or stalking) you should first get to a place of safety, and then you are strongly encouraged to seek immediate assistance from police and healthcare providers to ensure your physical safety, emotional support and medical care.

Report the incident to the local police in a timely manner. This is critical for the collection and preservation of evidence. The victim should not wash, douche, use the toilet, or change clothing prior to a medical and/or legal exam. Get confidential medical help at a local hospital. As a victim, you will receive medical treatment, tests, and confidential counseling from counselors trained in the area. You should also report the incident to the Campus Security Authority. The Campus Security Authority will assist you in notifying the police if you request assistance. The choice is the victim's.

Counseling and support services are available on campus. Contact the Dean of Graduate Studies or the Program Director for information. Immediate counseling is available off-campus through the following organizations (all phone numbers are 24-hour hotlines):

### **Boston Area Rape Crisis Center** (Massachusetts)

1-800-841-8371

<http://www.barcc.org/>

### **SafeLink Domestic Violence Hotline** (Massachusetts)

*Operated by Casa Myrna*

1-877-785-2020

<http://www.casamyrna.org/>

### **Safe Horizon** (New York City)

Domestic Violence Hotline: 1-800-621-HOPE (4673) or dial 311.

Rape, Sexual Assault, & Incest Hotline: 212-227-3000

<http://www.safehorizon.org/>

### **New York State Domestic and Sexual Violence Hotline** (New York)

1-800-942-6906

<http://nyscasa.org/> (Sexual Assault) or <http://www.nyscadv.org/> (Domestic Violence)

### **New Jersey Coalition Against Sexual Assault (NJCASA) Hotline** (New Jersey)

1-800-601-7200

<http://njcasa.org/>



**New Jersey Domestic Violence Hotline** (New Jersey)  
Operated by the New Jersey Coalition for Battered Women (NJCBW)  
1-800-572-SAFE (7233)  
<http://www.njcbw.org/>

**Essex County Rape Care Program – Family Service League, Inc.** (New Jersey)  
1-877-733-CARE (2273) – 24 Hr. Hotline  
<http://www.familyserviceleague.org/>

**Rape Abuse & Incest National Network (RAINN) National Sexual Assault Hotline**  
1-800-656-HOPE (4673)  
<http://apps.rainn.org/ohl-bridge/> (on-line hotline)  
<https://ohl.rainn.org/online/>

**National Domestic Violence Hotline**  
1-800-799-SAFE (7233)  
<http://www.thehotline.org/>

The Graduate School will comply with a student's request for an academic situation change following an alleged sex offense, regardless of whether or not the victim chooses to report the crime to campus and local authorities. Possible changes may include transfer to a different class section (if available), arrangements for temporary participation outside the classroom for up to two courses, coordination with the professor for make-up work and an academic plan to meet the course requirements and specific terms outlined within an explained timeline. Under extraordinary hardship, arrangements can be made for temporary absence (withdrawal) with arrangement to join a subsequent semester. For questions related to your financial aid or visa status as a result of an academic change, please contact Ms. Stephanie Woolbert at [woolberts@bgsp.edu](mailto:woolberts@bgsp.edu).

## **Institutional Disciplinary Investigation and Hearing Procedures**

In the event the accused is a member of the campus community, an investigation will be conducted in accordance with the grievance procedures of the school, as outlined in the Student Handbook for each campus location, under the Code of Conduct section. Information specific to an allegation of sexual misconduct is included in the section below. To access the full procedures, please reference the appropriate student handbook, linked here:

**BGSP Student Handbook** (pgs. 36-44): <http://www.bgsp.edu/wp-content/uploads/2016/09/Student-Handbook-2016-1.pdf>

**NYGSP Student Handbook** (pgs. 16-20): <http://nygsp.bgsp.edu/wp-content/uploads/2014/10/NYGSP-student-handbook-August-2014.pdf>

**BGSP-NJ Student Handbook** (pgs. 20-25): <http://nj.bgsp.edu/wp-content/uploads/2015/06/BGSP-NJ-Student-Handbook-2015-final.pdf>

For an allegation of dating violence, domestic violence, sexual assault, or stalking, the Dean of Graduate Studies (BGSP) or Program Director (NY or NJ) will request formation of an ad hoc Committee on Discipline to review the facts of the case. This committee will be composed of two members of the

faculty and two members of the Student Association. Anyone with a conflict of interest will excuse themselves from the committee.

The accuser and the accused are entitled to the same opportunities during institutional disciplinary proceedings. In a disciplinary proceeding related to an allegation of dating violence, domestic violence, sexual assault, or stalking, the Committee shall use the preponderance of evidence standard when making a final determination. This standard requires the evidence presented to prove that it is more likely than not that the alleged incident occurred a certain way.

The accuser and the accused will both receive simultaneous notification of the outcome of the institution's final determination with respect to the alleged sex offense and any sanction that is imposed against the accused. This notification to both the accuser and the accused is not a violation of the *Family Education Rights and Privacy Act of 1974* (FERPA) and will be disclosed in the same manner and the same time frame to both, regardless of where the alleged sex offense occurred.

A student or employee found guilty of violating the institutional sexual misconduct policy may be suspended, expelled, or employment terminated. This institutional disciplinary process is separate from any criminal proceedings that may occur as a result of the situation in question.

## 10. CRIME PREVENTION AND SECURITY OF CAMPUS FACILITIES

To aid in the safety and security of the school campus and instructional locations, the entire BGSP community is encouraged to promptly report criminal activities to the local police. Furthermore, it is critical to immediately CALL 911 if you are aware of a life-threatening situation.

In addition, the entire campus is requested to report suspected criminal activity to the appropriate Campus Security Authority.

The Graduate School will immediately notify the campus community of a confirmed significant emergency or dangerous situation involving an immediate threat to the health or safety of students and/or employees on campus by the school website, email message, and when applicable circumstances permit, building alarms, and phone. The Graduate School will also immediately notify the campus community of any *Clery* Act crime reported to campus security authorities that represents a serious or continuing threat to students and/or employee property by the school website and email message. The emergency response and evacuation procedures are tested on an annual basis.

The Graduate School does not tolerate discrimination in any form, such as race, color, religion, gender, national origin, age, disability, sexual orientation, or socio-economic status. The institution does not tolerate hate crimes, hazing, or sexual harassment.

Possession or concealment of any type of firearm or other dangerous weapon is strictly prohibited on all campuses and at any sponsored event. Violators will be subject to disciplinary action.

### **Campus Location – BGSP - Brookline, MA:**

The BGSP main campus is open to members of the campus community, their guests and visitors during normal weekday hours listed below, except for holidays. The building is secured by lock 24/7.

Monday - Friday from 9am until 9pm  
Saturday from 9am until 5pm (except in July and August)  
1581 Beacon Street, Brookline, MA 02446  
Phone: 617-277-3915  
Email: [bgsp@bgsp.edu](mailto:bgsp@bgsp.edu)

The entrance to the BGSP administrative offices is open Monday through Friday from 9am until 5pm and school office phones are covered during these hours. Entrance to the rest of the building is monitored using an audio-visual buzzer system that controls the lock on the glass doors at 1581 Beacon.

### **Campus Location – NYGSP - New York, NY:**

NYGSP campus is located at 16 West 10<sup>th</sup> Street in Manhattan (Greenwich Village). Entrance to the building is controlled using a monitoring system. All visitors to NYGSP must identify themselves and are buzzed in upon confirmation of identity and purpose for visit. Unauthorized persons are not permitted in the building at any time. The Registrar's office is open Monday through Friday from 9am until 5pm and the office phones are covered during these hours. For full hours of operation and campus visit policies, contact 212-260-7050.

### **Campus Location – BGSP-NJ – Livingston, NJ:**

The BGSP-NJ master's degree programs are offered at the ACAP facilities. ACAP presently offers programs, courses and conferences, as well as its treatment service, the North Jersey Consultation Center, at 301 South Livingston Avenue, Livingston, New Jersey. The facility is ADA compliant and accessible. It is on the second floor of a modern two-story office building and is accessible by stairway or elevator.

The administrative offices are open Monday to Friday 10:30 am to 5:30 pm.

The building is open Monday to Friday 7:00 am to 6:00 pm and Saturday 8:00 am to 1:00 pm.

Livingston is a suburban community, centrally located with easy access to major interstates and state highways as well as abundant public transportation. In the immediate neighborhood, BGSP-NJ is within walking distance of the schools, the police station, the YMCA, the public library, and numerous retail and food service venues.

### **Education to Promote Crime Prevention:**

The Graduate School encourages students and employees to be aware of their responsibility for their individual security and the security of others. Personal safety, especially after an evening class or work hours, is to walk with others to your transportation.

Each year, students are directed to the Annual Security Report and the importance of reviewing the institutions programs, policy, and information contained in the report.

#### **Tips for crime prevention:**

- Don't leave your possession lying around; cash, keys, credit cards, check book, laptop, etc.
- Lock doors when you leave, even for a moment.
- Do not open doors for strangers.
- Don't place personal information on social network sites.
- Walk with others whenever possible.
- Stay tuned to your surroundings when walking alone.
- If someone or something makes you uneasy, remove yourself from the situation.
- Have your keys in your hand before approaching car or building.
- Don't fall asleep on public transportation.
- Stay in well lighted areas.
- If someone is following you, switch directions or cross the street and go to a public place to get help.
- Keep emergency numbers stored in your cell phone.
- "If You See Something, Say Something" If you identify suspicious behavior call the police immediately

The National Crime Prevention Council provides a webpage for resources, programs, training, and podcasts at <http://www.ncpc.org/topics>.

## 11. CLERY ACT CRIME STATISTICS

Individual *Clery Act* crime statistics tables are included herein for: The Boston Graduate School of Psychoanalysis (BGSP) main campus at 1581 Beacon Street, Brookline, MA 02446; The New York Graduate School of Psychoanalysis (NYGSP) branch campus at 16 West 10th Street, New York, NY 10011; and The Boston Graduate School of Psychoanalysis-New Jersey (BGSP-NJ) branch campus at 301 South Livingston Avenue, Livingston, NJ 07039 where classes were held in 2015. Statistics are also included for each of the two consecutive prior years at the BGSP and NYGSP locations. Earlier statistics are not available for the new location at BGSP-NJ since classes began in January 2015. The report encompasses the location of classes, public property within the location and immediately adjacent to the location (i.e. *Clery Act* geography).

All supporting records used in compiling the table will be maintained for three years from the latest publication of the report to which they apply (in effect for seven years).

The crime statistics tables include reported offenses, not the findings of a court, coroner or jury or decision of a prosecutor. *Clery Act* crimes are counted from records of calls for service, complaints, and investigations obtained from local law enforcement agencies or departments that have jurisdiction over some or all of the *Clery Act* geography and from suspected criminal activity reported to the Campus Security Authority by a victim, witness, other third party or even the offender. If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded" and is not included in *Clery Act* crime statistics. Only sworn or commissioned law enforcement personnel may "unfound" a crime. A case cannot be "unfounded" if no investigation was conducted or the investigation was not completed. Nor can a crime report be designated "unfounded" merely because the investigation failed to prove that the crime occurred; this would be an inconclusive or unsubstantiated investigation.

When multiple offenses have occurred during a single incident, *Clery Act* reporting requires that only the most serious offense is counted using the FBI UCR Hierarchy Rule. VAWA offenses are an exception to this, and the Hierarchy Rule does not apply. Therefore, for any Criminal Offense, Hate Crime, or arrest for a Weapons, Drug or Liquor Law Violation that is also a VAWA offense, both the original offense and the VAWA offense will be reported. The same is true for any arrests and/or disciplinary referrals for violations of weapons, drug abuse and liquor laws.

Local law enforcement agencies or departments that have jurisdiction over some or all of the *Clery Act* geography cooperate with the yearly request made by the Director of Financial Aid in providing the information prior to October of each calendar year to be included in the *Clery Act* crime statistics table. There is no written agreement at this time between the institution and these organizations pertaining to the BGSP, NYGSP, or BGSP-NJ campus for extra patrolling or immediate notification of serious crimes.

### Crime Definitions

The Graduate School is required to comply with new statutory provisions under the *Clery Act*, as amended by the *Violence Against Women Reauthorization Act of 2013 (VAWA)*. Related to this section, VAWA amended the *Clery Act* to require institutions to compile statistics for incidents of domestic violence, dating violence, sexual assault, and stalking, in addition to the existing crime statistic

disclosures. *The Higher Education Act of 1965*, as amended (HEA) defines the additional crime categories in accordance with section 40002(a) of the *Violence Against Women Act of 1994*.

Another change is an expansion in the definition of bias, to include additional categories of bias. It is required that the Graduate School shall report hate crime statistics that reflect crimes motivated by these defined categories of bias.

The definitions in this section are taken directly from *The Handbook for Campus Safety and Security Reporting, 2016 edition* published by the US Department of Education, Office of Postsecondary Education. All definitions are listed below in alphabetical order:

**Aggravated assault** is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Arrest** for *Clery Act* purposes is defined as persons processed by arrest, citation or summons. *Referred for disciplinary action* is defined as the referral of any person to any official who initiates a disciplinary action of which a record is established and which may result in the imposition of a sanction. The crime statistics reported by the school include the number of *arrests* and the number of persons *referred for disciplinary action* for the following law violations:

1. **Weapons: Carrying, Possessing, etc.** is defined as the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.
2. **Drug Abuse Violations** are defined as the violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.
3. **Liquor Law Violations** are defined as the violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

**Arson** is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Burglary** is the unlawful entry of a structure to commit a felony or a theft.

**Consent** is the clear and voluntary agreement to engage in a particular sexual activity, communicated through mutually understandable words or actions. Consent is always freely informed and actively given. Silence or lack of resistance cannot be assumed to imply consent. Consent must be ongoing, and may be withdrawn at any time. Consent for one sexual act does not imply consent for any subsequent sexual activity. Consent may never be obtained through use of coercion, intimidation, force, or threats.

Consent cannot be obtained from an individual who is incapable of giving consent because the person: Has a mental, intellectual, or physical disability; or is under the legal age to give consent (16 years of age in MA, NY & NJ); or is asleep, "blacked out," unconscious, or physically helpless; or is incapacitated, including through the consumption of alcohol or drugs.

**Dating violence** is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

**Domestic violence** means a felony or misdemeanor crime of violence committed by –

- a current or former spouse or intimate partner of the victim,
- a person with whom the victim shares a child in common,
- a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner,
- a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
- any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Fondling** – is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Hate crime** - a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. **Bias** is a preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived race, gender, religion, national origin, sexual orientation, gender identity, ethnicity, or disability. The categories of bias reported under the *Clery Act* are: race, gender, religion, national origin, sexual orientation, gender identity, ethnicity, and disability. For *Clery Act* reporting purposes, hate crimes include any of the following offenses that are motivated by bias:

- Murder and Non-negligent manslaughter
- Sexual Assault
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson
- Larceny-Theft
- Simple Assault
- Intimidation
- Destruction/Damage/Vandalism of property

*Larceny-Theft* is the unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Larceny and theft mean the same thing in the UCR.) *Constructive possession* is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.

*Simple Assault* is an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss



of consciousness.

*Intimidation* is to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

*Destruction/Damage/Vandalism of Property* is to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

**Incest** is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Manslaughter by Negligence** is defined as the killing of another person through gross negligence. Crimes classified in this category include: any death caused by the gross negligence of another. *Gross negligence* is the intentional failure to perform a manifest duty in reckless disregard of the consequences as affecting the life or property of another. In other words, it's something that a reasonable and prudent person would not do.

**Motor vehicle theft** is the theft or attempted theft of a motor vehicle.

**Murder and Non-negligent Manslaughter** is defined as the willful (non-negligent) killing of one human being by another. Crimes classified in this category include: any death caused by injuries received in a fight, argument, quarrel, assault or commission of a crime.

**Rape** is penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.

**Robbery** is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear. Essential elements of a robbery include: committed in the presence of a victim (usually the owner or person having custody of the property); victim is directly confronted by the perpetrator; victim is threatened with force or put in fear that force will be used; involves a Theft or Larceny.

**Sexual Assault (Sex Offenses)** any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent.

**Stalking** means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress.

**Statutory Rape** is sexual intercourse with a person who is under the statutory age of consent. The statutory age of consent differs by state, and is currently 16 years of age in MA, NY, and NJ.



# 2013 – 2015 ANNUAL SECURITY REPORT

## STATISTICS REPORTED BY YEAR AND LOCATION

*In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (as amended by VAWA). The statistics below include crimes reported to local police departments and the Campus Security Authority, as required.*

### CRIME STATISTICS – Brookline, MA campus

Criminal Offense	Total occurrences On campus		
	2013	2014	2015
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligance	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Domestic Violence	0	0	0
h. Dating violence	0	0	0
i. Stalking	0	0	0
j. Robbery	0	0	0
k. Aggravated assault	0	0	0
l. Burglary	0	0	0
m. Motor vehicle theft	0	0	0
n. Arson	0	0	0
<b>Caveat:</b>			

Criminal Offense	Total occurrences on Public Property		
	2013	2014	2015
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligance	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Domestic Violence	0	0	0
h. Dating violence	0	0	0
i. Stalking	0	0	0
j. Robbery	0	0	0
k. Aggravated assault	0	0	0
l. Burglary	0	0	0
m. Motor vehicle theft	0	0	0
n. Arson	0	0	0
<b>Caveat:</b>			

Arrests - On Campus	Number of Arrests		
	2013	2014	2015
Law Violation			
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0
<b>Caveat:</b>			

Arrests - Public Property	Number of Arrests		
	2013	2014	2015
Law Violation			
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0
<b>Caveat:</b>			

Disciplinary Actions - On Campus	Number of persons referred for Disciplinary Action		
	2013	2014	2015
Law Violation			
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0
<b>Caveat:</b>			

Disciplinary Actions - Public Property	Number of persons referred for Disciplinary Action		
	2013	2014	2015
Law Violation			
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0
<b>Caveat:</b>			

<b>Hate Crimes - On Campus - Brookline, MA</b>		Occurrences of Hate Crimes								
Criminal Offense	2015 Total	Category of Bias for crimes reported in 2015								
		Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National origin	
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	
b. Rape	0	0	0	0	0	0	0	0	0	
c. Fondling	0	0	0	0	0	0	0	0	0	
d. Incest	0	0	0	0	0	0	0	0	0	
e. Statutory rape	0	0	0	0	0	0	0	0	0	
f. Robbery	0	0	0	0	0	0	0	0	0	
g. Aggravated assault	0	0	0	0	0	0	0	0	0	
h. Burglary	0	0	0	0	0	0	0	0	0	
i. Motor vehicle theft	0	0	0	0	0	0	0	0	0	
j. Arson	0	0	0	0	0	0	0	0	0	
k. Simple assault	0	0	0	0	0	0	0	0	0	
l. Larceny-theft	0	0	0	0	0	0	0	0	0	
m. Intimidation	0	0	0	0	0	0	0	0	0	
n. Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	

  

<b>Hate Crimes - On Campus - Brookline, MA</b>		Occurrences of Hate Crimes								
Criminal Offense	2014 Total	Category of Bias for crimes reported in 2014								
		Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National origin	
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	
b. Rape	0	0	0	0	0	0	0	0	0	
c. Fondling	0	0	0	0	0	0	0	0	0	
d. Incest	0	0	0	0	0	0	0	0	0	
e. Statutory rape	0	0	0	0	0	0	0	0	0	
f. Robbery	0	0	0	0	0	0	0	0	0	
g. Aggravated assault	0	0	0	0	0	0	0	0	0	
h. Burglary	0	0	0	0	0	0	0	0	0	
i. Motor vehicle theft	0	0	0	0	0	0	0	0	0	
j. Arson	0	0	0	0	0	0	0	0	0	
k. Simple assault	0	0	0	0	0	0	0	0	0	
l. Larceny-theft	0	0	0	0	0	0	0	0	0	
m. Intimidation	0	0	0	0	0	0	0	0	0	
n. Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	

  

<b>Hate Crimes - On Campus - Brookline, MA</b>		Occurrences of Hate Crimes								
Criminal Offense	2013 Total	Category of Bias for crimes reported in 2013								
		Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity/ National origin		
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0		
b. Rape	0	0	0	0	0	0	0	0		
c. Fondling	0	0	0	0	0	0	0	0		
d. Incest	0	0	0	0	0	0	0	0		
e. Statutory rape	0	0	0	0	0	0	0	0		
f. Robbery	0	0	0	0	0	0	0	0		
g. Aggravated assault	0	0	0	0	0	0	0	0		
h. Burglary	0	0	0	0	0	0	0	0		
i. Motor vehicle theft	0	0	0	0	0	0	0	0		
j. Arson	0	0	0	0	0	0	0	0		
k. Simple assault	0	0	0	0	0	0	0	0		
l. Larceny-theft	0	0	0	0	0	0	0	0		
m. Intimidation	0	0	0	0	0	0	0	0		
n. Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0		

**Caveat:** 2014 & 2015 statistics have separated the category Ethnicity/National Origin into 2 categories, as required: Ethnicity; National Origin.

<b>Hate Crimes - Public Property - Brookline, MA</b>		Occurrences of Hate Crimes Category of Bias for crimes reported in 2015								
Criminal Offense	2015 Total	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National origin	
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	
b. Rape	0	0	0	0	0	0	0	0	0	
c. Fondling	0	0	0	0	0	0	0	0	0	
d. Incest	0	0	0	0	0	0	0	0	0	
e. Statutory rape	0	0	0	0	0	0	0	0	0	
f. Robbery	0	0	0	0	0	0	0	0	0	
g. Aggravated assault	0	0	0	0	0	0	0	0	0	
h. Burglary	0	0	0	0	0	0	0	0	0	
i. Motor vehicle theft	0	0	0	0	0	0	0	0	0	
j. Arson	0	0	0	0	0	0	0	0	0	
k. Simple assault	0	0	0	0	0	0	0	0	0	
l. Larceny-theft	0	0	0	0	0	0	0	0	0	
m. Intimidation	0	0	0	0	0	0	0	0	0	
n. Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	

  

<b>Hate Crimes - Public Property - Brookline, MA</b>		Occurrences of Hate Crimes Category of Bias for crimes reported in 2014								
Criminal Offense	2014 Total	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National origin	
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	
b. Rape	0	0	0	0	0	0	0	0	0	
c. Fondling	0	0	0	0	0	0	0	0	0	
d. Incest	0	0	0	0	0	0	0	0	0	
e. Statutory rape	0	0	0	0	0	0	0	0	0	
f. Robbery	0	0	0	0	0	0	0	0	0	
g. Aggravated assault	0	0	0	0	0	0	0	0	0	
h. Burglary	0	0	0	0	0	0	0	0	0	
i. Motor vehicle theft	0	0	0	0	0	0	0	0	0	
j. Arson	0	0	0	0	0	0	0	0	0	
k. Simple assault	0	0	0	0	0	0	0	0	0	
l. Larceny-theft	0	0	0	0	0	0	0	0	0	
m. Intimidation	0	0	0	0	0	0	0	0	0	
n. Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	

  

<b>Hate Crimes - Public Property - Brookline, MA</b>		Occurrences of Hate Crimes Category of Bias for crimes reported in 2013							
Criminal Offense	2013 Total	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity/ National origin	
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	
b. Rape	0	0	0	0	0	0	0	0	
c. Fondling	0	0	0	0	0	0	0	0	
d. Incest	0	0	0	0	0	0	0	0	
e. Statutory rape	0	0	0	0	0	0	0	0	
f. Robbery	0	0	0	0	0	0	0	0	
g. Aggravated assault	0	0	0	0	0	0	0	0	
h. Burglary	0	0	0	0	0	0	0	0	
i. Motor vehicle theft	0	0	0	0	0	0	0	0	
j. Arson	0	0	0	0	0	0	0	0	
k. Simple assault	0	0	0	0	0	0	0	0	
l. Larceny-theft	0	0	0	0	0	0	0	0	
m. Intimidation	0	0	0	0	0	0	0	0	
n. Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	

**Caueat:** 2014 & 2015 statistics have separated the category Ethnicity/National Origin into 2 categories, as required: Ethnicity; National Origin.

## CRIME STATISTICS – New York, NY campus

2013 & 2015 crime statistics for the public property at 16 West 10th Street, New York, NY 10011 were requested from the NYPD in August 2014 and 2016, respectively. We did not receive a response in time for inclusion in the Annual Security Report. Weekly crime reports for the entire 6th Precinct are online: [http://www.nyc.gov/html/nypd/html/crime\\_prevention/crime\\_statistics.shtml](http://www.nyc.gov/html/nypd/html/crime_prevention/crime_statistics.shtml), by clicking on “6th Precinct” under the “Borough and Precinct Crime Statistics” section. For reference, the 6th Precinct encompasses the southern Manhattan neighborhoods of Greenwich Village and the West Village.

Criminal Offense	Total occurrences On campus		
	2013	2014	2015
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligance	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Domestic Violence	0	0	0
h. Dating violence	0	0	0
i. Stalking	0	0	0
j. Robbery	0	0	0
k. Aggravated assault	0	0	0
l. Burglary	0	0	0
m. Motor vehicle theft	0	0	0
n. Arson	0	0	0
<b>Caveat:</b>			

Criminal Offense	Total occurrences on Public Property		
	2013	2014	2015
a. Murder/Non-negligent manslaughter	-	0	-
b. Manslaughter by Negligance	-	0	-
c. Rape	-	0	-
d. Fondling	-	0	-
e. Incest	-	0	-
f. Statutory rape	-	0	-
g. Domestic Violence	-	0	-
h. Dating violence	-	0	-
i. Stalking	-	0	-
j. Robbery	-	0	-
k. Aggravated assault	-	0	-
l. Burglary	-	0	-
m. Motor vehicle theft	-	0	-
n. Arson	-	0	-
<b>Caveat:</b> Statistics were not received from the NYPD for 2013 or 2015, despite our requests for data.			

Arrests - On Campus	Number of Arrests		
	2013	2014	2015
Law Violation			
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0
<b>Caveat:</b>			

Arrests - Public Property	Number of Arrests		
	2013	2014	2015
Law Violation			
a. Weapons: carrying, possessing, etc.	-	0	-
b. Drug abuse violations	-	0	-
c. Liquor law violations	-	0	-
<b>Caveat:</b> Statistics were not received from the NYPD for 2013 or 2015, despite our requests for data.			

Disciplinary Actions - On Campus	Number of persons referred for Disciplinary Action		
	2013	2014	2015
Law Violation			
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0
<b>Caveat:</b>			

Disciplinary Actions - Public Property	Number of persons referred for Disciplinary Action		
	2013	2014	2015
Law Violation			
a. Weapons: carrying, possessing, etc.	-	0	-
b. Drug abuse violations	-	0	-
c. Liquor law violations	-	0	-
<b>Caveat:</b> Statistics were not received from the NYPD for 2013 or 2015, despite our requests for data.			

<b>Hate Crimes - On Campus - New York, NY</b>		Occurrences of Hate Crimes								
Criminal Offense	2015 Total	Category of Bias for crimes reported in 2015								
		Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National origin	
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	
b. Rape	0	0	0	0	0	0	0	0	0	
c. Fondling	0	0	0	0	0	0	0	0	0	
d. Incest	0	0	0	0	0	0	0	0	0	
e. Statutory rape	0	0	0	0	0	0	0	0	0	
f. Robbery	0	0	0	0	0	0	0	0	0	
g. Aggravated assault	0	0	0	0	0	0	0	0	0	
h. Burglary	0	0	0	0	0	0	0	0	0	
i. Motor vehicle theft	0	0	0	0	0	0	0	0	0	
j. Arson	0	0	0	0	0	0	0	0	0	
k. Simple assault	0	0	0	0	0	0	0	0	0	
l. Larceny-theft	0	0	0	0	0	0	0	0	0	
m. Intimidation	0	0	0	0	0	0	0	0	0	
n. Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	
		Occurrences of Hate Crimes								
Criminal Offense	2014 Total	Category of Bias for crimes reported in 2014								
		Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National origin	
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	
b. Rape	0	0	0	0	0	0	0	0	0	
c. Fondling	0	0	0	0	0	0	0	0	0	
d. Incest	0	0	0	0	0	0	0	0	0	
e. Statutory rape	0	0	0	0	0	0	0	0	0	
f. Robbery	0	0	0	0	0	0	0	0	0	
g. Aggravated assault	0	0	0	0	0	0	0	0	0	
h. Burglary	0	0	0	0	0	0	0	0	0	
i. Motor vehicle theft	0	0	0	0	0	0	0	0	0	
j. Arson	0	0	0	0	0	0	0	0	0	
k. Simple assault	0	0	0	0	0	0	0	0	0	
l. Larceny-theft	0	0	0	0	0	0	0	0	0	
m. Intimidation	0	0	0	0	0	0	0	0	0	
n. Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	
		Occurrences of Hate Crimes								
Criminal Offense	2013 Total	Category of Bias for crimes reported in 2013								
		Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity/ National origin		
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0		
b. Rape	0	0	0	0	0	0	0	0		
c. Fondling	0	0	0	0	0	0	0	0		
d. Incest	0	0	0	0	0	0	0	0		
e. Statutory rape	0	0	0	0	0	0	0	0		
f. Robbery	0	0	0	0	0	0	0	0		
g. Aggravated assault	0	0	0	0	0	0	0	0		
h. Burglary	0	0	0	0	0	0	0	0		
i. Motor vehicle theft	0	0	0	0	0	0	0	0		
j. Arson	0	0	0	0	0	0	0	0		
k. Simple assault	0	0	0	0	0	0	0	0		
l. Larceny-theft	0	0	0	0	0	0	0	0		
m. Intimidation	0	0	0	0	0	0	0	0		
n. Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0		

**Caveat:** 2014 & 2015 statistics have separated the category Ethnicity/National Origin into 2 categories, as required: Ethnicity; National Origin.

<b>Hate Crimes - Public Property - New York, NY</b>		Occurrences of Hate Crimes								
Criminal Offense	2015 Total	Category of Bias for crimes reported in 2015								
		Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National origin	
a. Murder/Non-negligent manslaughter	-	-	-	-	-	-	-	-	-	
b. Rape	-	-	-	-	-	-	-	-	-	
c. Fondling	-	-	-	-	-	-	-	-	-	
d. Incest	-	-	-	-	-	-	-	-	-	
e. Statutory rape	-	-	-	-	-	-	-	-	-	
f. Robbery	-	-	-	-	-	-	-	-	-	
g. Aggravated assault	-	-	-	-	-	-	-	-	-	
h. Burglary	-	-	-	-	-	-	-	-	-	
i. Motor vehicle theft	-	-	-	-	-	-	-	-	-	
j. Arson	-	-	-	-	-	-	-	-	-	
k. Simple assault	-	-	-	-	-	-	-	-	-	
l. Larceny-theft	-	-	-	-	-	-	-	-	-	
m. Intimidation	-	-	-	-	-	-	-	-	-	
n. Destruction/damage/vandalism of property	-	-	-	-	-	-	-	-	-	
		Occurrences of Hate Crimes								
Criminal Offense	2014 Total	Category of Bias for crimes reported in 2014								
		Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National origin	
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	
b. Rape	0	0	0	0	0	0	0	0	0	
c. Fondling	0	0	0	0	0	0	0	0	0	
d. Incest	0	0	0	0	0	0	0	0	0	
e. Statutory rape	0	0	0	0	0	0	0	0	0	
f. Robbery	0	0	0	0	0	0	0	0	0	
g. Aggravated assault	0	0	0	0	0	0	0	0	0	
h. Burglary	0	0	0	0	0	0	0	0	0	
i. Motor vehicle theft	0	0	0	0	0	0	0	0	0	
j. Arson	0	0	0	0	0	0	0	0	0	
k. Simple assault	0	0	0	0	0	0	0	0	0	
l. Larceny-theft	0	0	0	0	0	0	0	0	0	
m. Intimidation	0	0	0	0	0	0	0	0	0	
n. Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	
		Occurrences of Hate Crimes								
Criminal Offense	2013 Total	Category of Bias for crimes reported in 2013								
		Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity/ National origin		
a. Murder/Non-negligent manslaughter	-	-	-	-	-	-	-	-	-	
b. Rape	-	-	-	-	-	-	-	-	-	
c. Fondling	-	-	-	-	-	-	-	-	-	
d. Incest	-	-	-	-	-	-	-	-	-	
e. Statutory rape	-	-	-	-	-	-	-	-	-	
f. Robbery	-	-	-	-	-	-	-	-	-	
g. Aggravated assault	-	-	-	-	-	-	-	-	-	
h. Burglary	-	-	-	-	-	-	-	-	-	
i. Motor vehicle theft	-	-	-	-	-	-	-	-	-	
j. Arson	-	-	-	-	-	-	-	-	-	
k. Simple assault	-	-	-	-	-	-	-	-	-	
l. Larceny-theft	-	-	-	-	-	-	-	-	-	
m. Intimidation	-	-	-	-	-	-	-	-	-	
n. Destruction/damage/vandalism of property	-	-	-	-	-	-	-	-	-	

**Caveat:** Statistics were not received from the NYPD for 2013 or 2015, despite our requests for data. 2014 & 2015 statistics have separated the category Ethnicity/National Origin into 2 categories, as required: Ethnicity; National Origin.



## CRIME STATISTICS – Livingston, NJ campus

Classes began at the BGSP-NJ location in January of 2015. Crime statistics reported below do not include data from 2013 and 2014 for this reason. We expect to have 3 full years of data to report by the 2018 version of the Annual Security Report.

Criminal Offense	Total occurrences On campus		
	2013	2014	2015
a. Murder/Non-negligent manslaughter	n/a	n/a	0
b. Manslaughter by Negligance	n/a	n/a	0
c. Rape	n/a	n/a	0
d. Fondling	n/a	n/a	0
e. Incest	n/a	n/a	0
f. Statutory rape	n/a	n/a	0
g. Domestic Violence	n/a	n/a	0
h. Dating violence	n/a	n/a	0
i. Stalking	n/a	n/a	0
j. Robbery	n/a	n/a	0
k. Aggravated assault	n/a	n/a	0
l. Burglary	n/a	n/a	0
m. Motor vehicle theft	n/a	n/a	0
n. Arson	n/a	n/a	0

**Caveat:** Location opened in January 2015, therefore no data reported for 2013 & 2014.

Criminal Offense	Total occurrences on Public Property		
	2013	2014	2015
a. Murder/Non-negligent manslaughter	n/a	n/a	0
b. Manslaughter by Negligance	n/a	n/a	0
c. Rape	n/a	n/a	0
d. Fondling	n/a	n/a	0
e. Incest	n/a	n/a	0
f. Statutory rape	n/a	n/a	0
g. Domestic Violence	n/a	n/a	0
h. Dating violence	n/a	n/a	0
i. Stalking	n/a	n/a	0
j. Robbery	n/a	n/a	0
k. Aggravated assault	n/a	n/a	0
l. Burglary	n/a	n/a	0
m. Motor vehicle theft	n/a	n/a	0
n. Arson	n/a	n/a	0

**Caveat:** Location opened in January 2015, therefore no data reported for 2013 & 2014.

<b>Arrests - On Campus</b>		Number of Arrests		
Law Violation	2013	2014	2015	
a. Weapons: carrying, possessing, etc.	n/a	n/a	0	
b. Drug abuse violations	n/a	n/a	0	
c. Liquor law violations	n/a	n/a	0	

**Caveat:** Location opened in January 2015, therefore no data reported for 2013 & 2014.

<b>Arrests - Public Property</b>		Number of Arrests		
Law Violation	2013	2014	2015	
a. Weapons: carrying, possessing, etc.	n/a	n/a	0	
b. Drug abuse violations	n/a	n/a	0	
c. Liquor law violations	n/a	n/a	0	

**Caveat:** Location opened in January 2015, therefore no data reported for 2013 & 2014.

<b>Disciplinary Actions - On Campus</b>		Number of persons referred for Disciplinary Action		
Law Violation	2013	2014	2015	
a. Weapons: carrying, possessing, etc.	n/a	n/a	0	
b. Drug abuse violations	n/a	n/a	0	
c. Liquor law violations	n/a	n/a	0	

**Caveat:** Location opened in January 2015, therefore no data reported for 2013 & 2014.

<b>Disciplinary Actions - Public Property</b>		Number of persons referred for Disciplinary Action		
Law Violation	2013	2014	2015	
a. Weapons: carrying, possessing, etc.	n/a	n/a	0	
b. Drug abuse violations	n/a	n/a	0	
c. Liquor law violations	n/a	n/a	0	

**Caveat:** Location opened in January 2015, therefore no data reported for 2013 & 2014.

<b>Hate Crimes - On Campus - Livingston, NJ</b>		Occurrences of Hate Crimes							
Criminal Offense	2015 Total	Category of Bias for crimes reported in 2015							
		Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
b. Rape	0	0	0	0	0	0	0	0	0
c. Fondling	0	0	0	0	0	0	0	0	0
d. Incest	0	0	0	0	0	0	0	0	0
e. Statutory rape	0	0	0	0	0	0	0	0	0
f. Robbery	0	0	0	0	0	0	0	0	0
g. Aggravated assault	0	0	0	0	0	0	0	0	0
h. Burglary	0	0	0	0	0	0	0	0	0
i. Motor vehicle theft	0	0	0	0	0	0	0	0	0
j. Arson	0	0	0	0	0	0	0	0	0
k. Simple assault	0	0	0	0	0	0	0	0	0
l. Larceny-theft	0	0	0	0	0	0	0	0	0
m. Intimidation	0	0	0	0	0	0	0	0	0
n. Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0
<b>Caveat:</b>									

<b>Hate Crimes - Public Property - Livingston, NJ</b>		Occurrences of Hate Crimes							
Criminal Offense	2015 Total	Category of Bias for crimes reported in 2015							
		Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
b. Rape	0	0	0	0	0	0	0	0	0
c. Fondling	0	0	0	0	0	0	0	0	0
d. Incest	0	0	0	0	0	0	0	0	0
e. Statutory rape	0	0	0	0	0	0	0	0	0
f. Robbery	0	0	0	0	0	0	0	0	0
g. Aggravated assault	0	0	0	0	0	0	0	0	0
h. Burglary	0	0	0	0	0	0	0	0	0
i. Motor vehicle theft	0	0	0	0	0	0	0	0	0
j. Arson	0	0	0	0	0	0	0	0	0
k. Simple assault	0	0	0	0	0	0	0	0	0
l. Larceny-theft	0	0	0	0	0	0	0	0	0
m. Intimidation	0	0	0	0	0	0	0	0	0
n. Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0
<b>Caveat:</b>									

## 12. POLICY STATEMENT REVISION POLICY

The Boston Graduate School of Psychoanalysis, including its branch locations in New York and New Jersey, reserves the right to revise the policies contained herein at any time. The current revision is always posted for on the BGSP website. Recommendations concerning improvements to the contents of this Annual Security Report are encouraged and may be submitted at any time to:

The Boston Graduate School of Psychoanalysis  
Attn: Annual Security Report  
1581 Beacon Street  
Brookline, MA 02446